



GOOD SHEPHERD PRESCHOOL

13550 Chaney Thompson Rd SE
Huntsville, AL 35803

Susan Greene
Preschool Director - 882-1945 Ext.115

Diane Bartholomew
Administrative Asst. - 882-1945 Ext. 114

2010-2011 REGISTRATION FORM

Child's Name _____ Male _____ Female _____

Name Child is Called _____ Date of Birth _____ Age: _____

Child's Address: _____ City _____ State _____ Zip _____

Primary Phone (with area code): _____ Household email: _____

Parents/Guardians Names _____

Other phone numbers (Cell, work) _____

Check all that apply: Current Good Shepherd Preschool student Currently in G.S. Mothers' Morning Out

Sibling of Student Other schools/daycares attended _____

Please enroll my child for the 2010-2011 school year. He/she will be the following age as of Sept. 1, 2010.

3-YEAR-OLD CLASSES 3 days (MTTH) \$110 a month

3 days (MWF) \$110 a month

4-YEAR-OLD CLASSES 4 days (MTWTh) \$130 a month

5 days (MTWThF) \$145 a month

Please mark a first and second choice. These are the classes we intend to offer if enrollment allows – we will let you know as soon as possible if you don't get your first choice.

A \$60.00 non-refundable registration fee is payable at time of enrollment. This fee will hold your child's place in the Good Shepherd Preschool Program. (Payment of this fee can be postponed with director's approval.)

FOR OFFICE USE:

\$60 registration fee paid _____ Date _____ (Extension given until _____)

Office initials

Parent's initials

Family Information:

Mother: _____ Employer: _____

Home Address: _____ City _____ State _____ Zip _____

Telephone: (Home) _____ (Work) _____ (Cell) _____

Father: _____ Employer: _____

Home Address: _____ City _____ State _____ Zip _____

Telephone: (Home) _____ (Work) _____ (Cell) _____

(If child does not live with his/her parents please replace mother/father with correct words. *The Preschool cannot keep any parent from picking up their child unless we have a copy of an appropriate custody agreement on file.*)

Child lives with (check one): _____ both parents _____ one parent (which) _____

Other (Please explain) _____

Religion of family _____ If Catholic, what parish _____

Primary language spoken _____ Other language spoken in home _____

Other household members: Please list everyone in household including anyone there on a part-time basis.

| NAME | AGE | RELATIONSHIP TO CHILD |
|-------|-------|-----------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Child's history:

Allergies:

At what age did your child walk? _____ Begin to talk _____ Toilet trained _____

Was your child born prematurely? Yes _____ No _____ If yes, how premature? _____

Vision problems _____ Hearing problems _____

Is your child's speech understandable to people outside your family? _____

If there is any information about your child that would help us in his/her placement please describe below. Please include any health, developmental, family, or language issues.

PRESCHOOL PARENT INFORMATION AGREEMENT

Please read before signing registration form.

This is some of the information contained in the Preschool Handbook.

- Children must be fully potty-trained (no pull-ups) and able to take care of their own bathroom needs.
- School hours are 9:00 am until 12:00 pm. Please make every effort to be on time. Morning drop-off begins at 8:50. Children must be picked up by 12:10 or a late fee will be charged. The Preschool will only release a child to the parent or guardian unless we have written permission from the parent.
- There is an optional Stayday on Tuesday and Wednesday until 1pm. Children need to bring \$3.00 (and a lunch with drink) by 9:30 am.
- Please let us know if your child will be absent for any reason. Any child with temperature, vomiting, diarrhea, bad cough, or other contagious illness must be kept at home until symptom-free for 24 hours.

- Good Shepherd Preschool follows the Huntsville City Schools calendar as much as possible except for opening and closing dates. We also follow the Huntsville City Schools for schedule changes due to weather.
- All students at GSP will be screened for speech and hearing in the fall.
- The Preschool will provide a daily snack. Please notify the Preschool of any food allergies. If you wish to send in a snack for your child's class please let the teacher know in advance.
- Your child will be given a tote bag on the first day of class. Please send this bag with your child daily so we can easily send home any information or work.
- Children must wear well fitted athletic or tennis shoes without open heels to school – please no flip-flops, sandals, or boots. This is a safety issue.
- Tuition is due the first of each month. A late fee will be applied after the 10th of the month. Tuition is paid for nine months.
- The director will make an effort to honor placement requests. However, decisions are based on the make-up of the class and what will be best for the teacher and *all* the children.
- A required parent meeting and student orientation will be held before Preschool starts. At this meeting parents will receive the Preschool handbook. This book contains the calendar for the school year and goes into our policies in greater detail.
- Further information, including orientation, open house, and school starting dates, will be sent by mail by June 1st. Also enclosed will be forms to be returned the day of Preschool orientation.
- *If for some reason your child will not be attending GSP in the fall please notify the Preschool as soon as possible.*

I have read and agree to abide by the Preschool parent agreement.

Signature of Parent

Date

If someone other than a parent is responsible for payment please sign below.

Signature of person responsible for payment

Date

Relationship to child _____ Phone _____

Home Address: _____ City _____ State _____ Zip _____

***Please return completed form and registration fee in person
(unless other arrangements have been made)
to the Preschool Office in the Religious Education building
at Good Shepherd Church.
Office hours are Monday through Friday from 8:30 am until 12:30 pm.***